

PTA MEETING MINUTES

COLIN POWELL ES

TIME: 7:06 p.m.

DATE: November 4, 2008

- I. **Call to order**: Mr. Jason Ahn, the PTA President, called the meeting to order. He explained why meeting is being held on election night. The hope was to get more attendance with parents here in the school voting. He began the meeting by requesting an approval of the June PTA meeting minutes.
- II. **Acceptance of Minutes**: It was moved by Liz Fong and seconded by Delia Valentine that the October meeting minutes be approved with the change that \$1700, on the last page second bullet point, be corrected to read \$1750.00 in the June meeting minutes. Motion carried.

III. School Administrator and Staff Reports:

Principal's Report:

Mr. Brian Hull welcomed everyone and thanked them for attending on this very important night. He informed us that he was going to be speaking on behalf of **Ms. Mary Lambert**, Assistant Principal, as well as **Mr. Adam Erbrecht**, Assistant Principal, this evening. He then reported that:

- The Veterans Day program will be held next Tuesday, November 11, 2008 from 9:30-10:30AM in the gymnasium of CPES. The Scout Troops will be participating and information will be going home in Tuesday folders. All active military and veteran family members are invited.
- Thursday, November 13, 2008 all of the Pyramid Schools in Centreville are sponsoring Rosiland Wiseman as the sponsored speaker. She has written several books and her focus will be rising issues with pre-teens and teens and how to navigate it as parents. You can attend this event free of charge and it will be held at Liberty MS.
- Thanksgiving luncheon will be held on Thursday, November 20, 2008 in the cafeteria. If you are interested in volunteering your time as a server, hostess, or in other ways please consider signing up for a time.

Teacher Reports:

Mrs. Suzanne Sorensen, reading specialist, reported that:

- We have two upcoming author visits.
 - The primary grades will hear Susan Crites
 - The upper grades will hear Hilary Hyland
 - Both authors will talk about the writing process

Ms. Cindy Gibson, 5th grade teacher, reported that:

- The staff breakfast on Monday, November 3, 2008 was a huge success and very much appreciated. She thanked every one for their donations of food and time as well as for their generosity.

IV. Officer Reports:

President:

Mr. Jason Ahn reminded us of the three main goals of the current PTA goals, which are membership, website, and the playground expansion. He then reported that:

- Membership is now at 527 members exceeding our original goal of 500. Our new goal is now 600!
- The website will be launched in November and the launch date will be announced as soon as possible.
- Puma Post will be posted on our website starting December in an effort to go green. Paper copies will only be distributed if requested.
- Playground fund is at \$12,718, which is 18% of our target
- Emily Michael was a fourth grader here at CPES. Her family has requested that a fund be created in her name and honor and be dedicated to the playground fund. As part of the donation, any donations from a Raytheon employee will be matched. Emily while she enjoyed the playground could not utilize it, but she loved reading. Therefore, picnic tables and benches will also be placed for students to read and learn at.
 - The donated funds will be shared with the family prior to being reported to the general membership.

1st Vice President:

Ms. Beth Ann Lockert reported that:

- McEducators Night next will be held on Wednesday, November 12, 2008 from 5-8PM at the Greenbriar West McDonalds. McDonalds will donate 15% of sales based on a certain spent dollar amount.
- The Family Fun committee will provide a movie night and show Kung Fu Panda. It will be held in the kindergarten pod at CPES and the cost is \$2.50 per person. A family of four will be entered into a drawing. Popcorn and water will be offered for a minimal fee.
- Volunteer hours will be provided next month.
- Thanked everyone for providing for teacher breakfast.
- Volunteer distribution list has started from scratch this year. If you would like to be on the list please let Beth Ann know and you will be added.

2nd Vice President:

Mr. Angelo Africa reported that:

- January 22 will be Tropical Smoothie Night. The restaurant, Tropical Smoothie Café, is located next to Panda Express on Lee Highway.

- Sally Foster update – Jacque and Kristin reported that they were able to raise an additional \$4000 by extending sales an extra week. We did not hit our original goal of \$22,000. The new Sally Foster order pick up date is Thursday, November 20, 2008. We are looking for volunteers to help unpack and distribute. The ice cream social and piggy bank prizes will be announced tomorrow, Wednesday, November 5, 2008 on the CPES Morning News show.
- Costco and BJ's will donate \$5.00 to CPES if a person renews or gets a new membership as long as you tell them that you are with CPES.
- Playground fundraising event to involve the students will be a coin box. The students will get a cardboard box to decorate and put together at home. They can then keep it at home and fill it with loose change. Once it is full they will return it to the school to be donated to the playground fund.

Treasurer:

Ms. Dawn Fraioli reported that we need to approve our audit. On July 1, 2008 we had an audit committee, which consisted of three CPA's who signed off on our books along with Delia Valentine. Dawn went over the audited numbers. Dawn then asked for approval, Delia Valentine approved and Judy Fanucci seconded. The audit was approved.

Dawn also reported that there were some changes in the current proposal:

- Sally Foster was lowered slightly
- Chess club was a bit higher
- PTA dues were increased
- Donations to other schools was brought closer to where we were last year
- Hospitality has been brought back and includes three categories
 - Teacher/staff appreciation
 - Teacher/staff gift card
 - Hospitality
- Not appropriate to show your carry over funds in income this was taken out
- Budget as projected has us running short \$2776
- Net income is projected to be \$2401 but when you bring the balance forward we will have a 2009/2010 starting budget of \$12,664
- A question was asked regarding the teacher classroom gift card expense—will it be a gift card or will it be receipts as reimbursed? Should we have the funds this will be discussed more in April.
- Teachers with classrooms will receive this fund. Staff will also be shown appreciation in other ways.

Jason reported that we, the new officers, are trying to be good stewards with the money. Given the economic downturn we decided to not attend a conference in Roanoke to save the money for the PTA. The funds are for the children first.

Dawn would like to motion that the budget be approved. Delia Valentine moves to approve the budget and Jacque Whang seconded it and the budget has been approved.

V. Reports of Committee Chairs/Needs:

Chairs:

Susie Twedt reported on the Reflections program. This years reflection is “Wow!”

- 54 pieces were turned in by our students
- Judges will be coming this Thursday, November 6, 2008
- Monday night will be the recognition ceremony and the pieces will be on display
- Medals will be given to every student
- The outstanding selections from CPES will be sent to Fairfax County level then entries will be sent to the District level, then the State level, then finally to the National level.

Susie Twedt also reported on the Holiday Shop program.

- Friday, December 12, 2008 6-8PM
- You drop child off at the front of the cafeteria with an elf who will help your child choose gifts on the students list with the budget the parent supplies.
- Gifts are .25 cents to \$12.00
- The gifts are paid for at the cashier and then the gifts are wrapped.
- Volunteer elves are needed! The blocks of time needed are one hour. Please contact Susie if interested in being an elf!
- Stuffed animals and money for the playground fund will be collected in the lobby on Emily Michael's behalf since she was a girl scout in the troop who helps run this event.

Amy Heimbach reported on the Great Lakes Script program.

- Selling gift cards
- The same gift cards that you would buy in any store only we receive them at a discount and CPES PTA gets 1 to 20% of your gift card purchase.
- There are 5 or 6 pages of retailers that participate in various states.
- \$5-100 dollar increments
- Information will be sent home in Tuesday folders and will be back for the holidays.
- Proceeds will be going to the playground fund.
- Amy will place one large order they cannot be placed on an individual basis at this time.

VI. Announcements/Events

- Nov. 11 Veterans Day
- Nov. 12 Hilary Hyland Visit and Picture Make up Day
- Nov. 13 Centreville Parenting Pyramid (Rosalind Wiseman at Liberty School)
- Nov. 19 Susan Crites Author Visit and Family Fun Movie Night
- Nov. 20 Holiday Luncheon
- Dec. 11 Bach to Rock Event
- Feb 24 African Dance and Drum Group

VII. Adjournment:

Meeting ended 8:15 pm Next meeting December 2, 2008 at 7:30 pm